



Bond BHCIP Round 1: Application Guidelines

Letters of Support

Applicants for Bond Behavioral Health Continuum Infrastructure Program (BHCIP) Round 1: Launch Ready funds are required to submit one or more letters of support (LOS), as outlined in the Request for Applications (RFA). Depending on the applicant, these may include letters from the following:

- **Director of the county behavioral health agency** where the project is located (*required* of city, nonprofit, for-profit, or tribal entities, with the exception of those projects on tribal land)
- Tribal board (required for all projects on tribal land; can be a tribal resolution)
- Local, state, or federal government officials in support of project
- Community members or organizations (this may include LOS corresponding to Form 7: Community Engagement)

All LOS submitted in support of a project for which Bond BHCIP Round 1: Launch Ready funding is being sought should meet the following criteria:

- Is addressed to the applicant, with the subject line indicating support of the project
- Includes the name and title of the individual providing the letter.
- Includes the date (no more than six months before the application submission date).
- Relates to and indicates Bond BHCIP Round 1: Launch Ready funding is being sought.
- Indicates support for the project.
- Clearly references the project for which the applicant is seeking funding.
- Provides project details, such as the type of behavioral health facility that is being constructed and the type of services it will provide.
- Any letter of support from the director of a county behavioral health agency must indicate that applicants providing Medi-Cal behavioral health services will have in place a contract with their county to ensure the provision of Medi-Cal services once the financed facility's expansion or construction is complete.

The following **will not** be accepted in support of a Bond BHCIP Round 1: Launch Ready application:

- A letter of support from an application for a prior round of BHCIP funding
 - A letter of support that is dated more than six months before the date of application submission
 - LOS from an employee of a county behavioral health agency, rather than the director
 - Letters that don't specifically reference Bond BHCIP Round 1 or the project for which the applicant is seeking funding
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